## LETTERHEAD

25 JUL 1979

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Mr. Christopher P. Bythewood, Jr. Chief, Survey and Evaluation Branch (CPEE) Automated Data and Telecommunications Service General Services Administration Washington, D. C. 20405

Dear Mr. Bythewood:

As discussed with Mr. Roeder on 24 July 1979, I am the Central Intelligence Agency's point of contact for your study to explore the need for new technical and managerial services to assist Federal agencies in meeting their ADP requirements.

My name and phone number are:

STATINTL

Chief, Management Staff Office of Data Processing Central Intelligence Agency Washington, D. C. 20505

Telephone: (703) 351-4011

STATINTL

Chief, Management Staff Office of Data Processing

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Chief Management Staff - Rm 2D00 Central Intelligence Agency Washington, DC 20505

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The General Services Administration (GSA) is exploring the need for new technical and managerial services to assist Federal agencies in meeting their automatic data processing (ADP) requirements, as recommended by the Federal Data Processing Reorganization Study. In an effort to identify areas where assistance may be required, we would like to discuss agency ADP problems and needs with representatives of your organization.

We would appreciate a point of contact within your agency who could assist us in this effort. The individual should be familiar with your current and future ADP operations and plans. Our discussion will be informal, focusing on your agency's ADP requirements and possible means of providing the technical or other assistance that may be required.

Please send the name of your point of contact to:

Christopher P. Bythewood, Jr. Chief, Survey and Evaluation Branch (CPEE) Automated Data & Telecommunications Service General Services Administration Washington, DC 20405
Telephone (202) 566-1120

Your cooperation in this matter is appreciated. Should you or members of your staff have any questions, please contact Mr. Bythewood at FTS 566-1120.

ROBERT A. COYER

Assistant Commissioner

Office of Policy and Planning

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